June 17, 2026

Town Board: Mayor Kerry Barney, Kurt Sawyer, Russell Riggs, and Gary Goble

Staff: Carly Burrows, Janell Barney, David Barnhurst, and Jon Spendlove

Public: Scott Walter, Brett Burrows, Kerri Justus, Ryker Ogden, Brandon Atkinson

1. Meeting Called to Order

Mayor Kerry Barney called the meeting to order at 7:06pm and offered the opening prayer and then led those present in the pledge.

2. Approval of May 20,2026 Minutes

Councilor Gary motioned to accept the previous minutes Councilor Howard 2nd the motion, the vote was unanimous.

3. Review Invoices, checks & financial report/budget

3.1 May 2026

Councilor Goble motioned to approve the April invoices and Councilor Riggs 2nd the motion, the vote was unanimous.

3.3 Extra Monthly Invoices

Town Clerk stated that the Town Clean up was a little more than they budgeted for since they dumped the dumpsters two times instead of one. Mayor Barney motioned accepted the extra monthly invoices and Councilor Howard 2nd the motion, the vote was unanimous.

4. Public Hearings

5. Petitions, Remonstrations and Communications

5.1 Xpress Billpay Resolution

The council reviewed a proposal to add Xpress Bill Pay for utility payments, with a one-time setup fee of $1,500 and a monthly fee of $129. The mayor and council discussed whether the service would meaningfully reduce the treasurer's workload or primarily serve as a customer convenience, noting that many residents still pay by check and that likely fewer than half of the 127 monthly statements would use online payments. They also noted that users would need separate logins and would likely pay additional transaction fees. Concerned that, for a small town, the system would not save staff time or justify the ongoing cost, the council decided not to move forward with Xpress Bill Pay at this time and to wait rather than adopt the service.

5.2 Zions Bank Signers

The Town Clerk reported that the town's Zions Bank account currently has three signers: Mayor Kerry Barney, the Town Clerk, and Janell Barney, and that most governmental entities typically have five signers to ensure coverage when individuals are out of town. The council agreed that the account should include two council members, the mayor, and two staff members as authorized signers.

After discussion, the council agreed to add Council Members Russ Riggs and Gary Goble as additional signers on the Zions Bank account. The Town Clerk explained that Zions Bank uses an electronic system and, for existing customers with up-to-date identification on file, can add signers based on the approved minutes without requiring in-person signature cards.

5.3 PCSSD Lease Agreement

The council reviewed the PCSSD lease agreement for use of the office and meeting space. It was noted that last year PCSSD paid $700 per year for the lease plus $25 per meeting for four meetings annually. After discussion, the council agreed to increase the annual lease amount to $750 due to inflation and to pay $100 total for the four regular meetings, resulting in a single annual payment of $850. Any additional meetings beyond the four regular meetings will be paid separately at the standard per-meeting rate.

6. Ordinances

6.1 Resolution 2026-06 Adopting 2027 Budget

The council conducted a line-by-line review of the proposed FY 2026–27 budget, including general fund, streets, sanitation, parks, and water. They confirmed most revenue projections and routine expenditures as presented, discussed and agreed to allocate $40,000 from the unassigned surplus to Parks: Buildings, Grounds, and Maintenance for future stucco work on the town building, and agreed to increase the town clean-up/town dumpsters and related sanitation lines to reflect actual costs from the prior year. The water fund and Well #5 project lines were also reviewed to ensure loan and project payments can be met. With these adjustments, Councilor Riggs made a motion and Councilor Howard seconded to adopt the FY 2026–27 budget as amended, and the motion carried.

6.2 Resolution 2026-07 Election Compliance

The Town Clerk explained that a prior error listed the mayor's term as four years instead of the required two, causing the mayor election schedule to be off. Resolution 2026-07 was presented to bring the town back into compliance with state election law. Under the resolution, the council will advertise and accept applications for appointment of a mayor next month, and the council will appoint a mayor to serve until November 2027. In 2027, the town will hold a special two-year mayoral election running 2027–2029, after which the town will return to the normal four-year election cycle. Councilor Riggs motioned to accept the resolution, Councilor Howard 2nd the motion, the vote was unanimous.

6.3 Ordinance 2026-05 Utah's Wildland Urban Interface (WUI) Code

Jon Spendlove explained that state law requires each municipality to adopt the state's Wildland Urban Interface (WUI) code and mapping system. Ordinance 2026-05 formally adopts the state's wildland-urban interface code and related maps for the town. Jon noted this adoption will also help with the town's fire survey and community risk reduction scoring, since it allows enforcement of state fire-prevention standards (e.g., fireworks, hazardous materials). After brief discussion, Councilor Goble voted to adopt Ordinance 2026-05 as presented, Councilor Riggs 2nd the motion, the vote was unanimous.

7. Report of Officers - boards - committees

7.1 Water Department - Water Usage

Staff reported recent lightning damage at the water building. A control display unit failed, so the well pump is currently being operated manually. Tyler Moore inspected the system and proposed either an exact replacement (over $800 plus freight with a long lead time) or a cheaper compatible unit at about one-quarter of that cost, already in stock. The council favored purchasing the cheaper unit, discussed possibly buying a spare, and asked that options for added lightning protection (such as shielding or a Faraday-type solution) be explored for the control box.

Staff also addressed water quality concerns after a resident with an E. coli infection questioned the water. An investigative sample at the end of the month and the regular routine monthly sample both tested clean, confirming the town's water remains safe. After replacement of the transducer in the well, the indicated water level changed from about 237 feet to 290 feet; this was explained as a more accurate reading from the new equipment rather than an actual change in water level.

7.2 Fire Department

7.2.a. ISO Survey rating flow test

Fire Chief Jon Spendlove reported that ISO surveyor Bryan Larsen will conduct the town's ISO survey and two-hydrant flow test on July 14. The rating will consider the fire department, water system, and emergency management. Jon has submitted the pre-survey paperwork and will work with Larsen to select the hydrant locations and addresses for the test (including options near Riverside and Gene Wilson's) and to ensure test results are properly documented for the fire department's records.

7.2.b. CWS 2026 Survey

Fire Chief Jon Spendlove reported that the town participates in the Cooperative Wildfire System (CWS), which is tied to wildland fire management. The annual participation cost is about $204 per year. He explained that if the town does not maintain this partnership and a wildfire occurs where state or partner resources respond, the town could be billed for the full cost of the response; by paying the annual CWS fee, those costs are covered. The mayor asked if the council was approving continued payment, and the council agreed that the town should keep paying the annual CWS fee.

7.2.c. Stage 1 Fire Restrictions

Fire Chief Jon Spendlove informed the council that the state and several counties are moving into Stage 1 fire restrictions, and recommended that the town adopt the same restrictions. Under Stage 1, no open fires are allowed except in approved, designated campfire sites, and only propane or similar gas-fueled devices may be used. Fireworks are prohibited. The council agreed the town will follow the state's Stage 1 fire restrictions.

7.3 Road Department-

Councilor Riggs reported meeting with UDOT regarding the passing-lane project on the state road. UDOT agreed to move the project's starting point about 70 feet south, past 300 South, so there will be no excavation on the town's side and the town will not have to relocate its water line or valves, avoiding an estimated $6,000 cost. Construction is expected to begin in about two months.
Russ also inspected town roads and found that significant potholes are mainly on the Dips Road near the Dutton's, with most other streets in acceptable condition. Because of the limited number and severity of potholes, he recommended using cold patch instead of paying approximately $3,000 for a truckload of hot mix, and the council agreed to proceed with cold-patch repairs and address the roads more fully at the next chip-seal cycle.
In discussion of traffic and safety, the council considered requests for speed bumps due to fast side-by-side traffic on back roads. Councilor Riggs advised against speed bumps because of snowplow interference and instead recommended filing complaints with the sheriff's office to address speeding. The council also discussed sight-distance issues, including overgrown lilac bushes and dumpsters in the town right-of-way, and agreed these should be addressed, including sending notice to the dumpster provider to remove dumpsters from town property/right-of-way.

7.4 Parks & Recreation-

The Town Clerk reported that, after public notice in the newspaper, the town received multiple inquiries from out-of-town fence companies, but most were only interested in full fence replacement, not the limited repair needed. Only Rocky Mountain Fencing submitted a qualifying written bid by the stated deadline (approximately June 15).
The bid from Rocky Mountain Fencing was in the amount of $1,200 to repair the damaged fence at the park. The council noted that the town had followed its bidding procedures, advertised the project, and received only one timely, responsive bid. Given the need to repair the fence before upcoming festivities, Russ Riggs moved that the town accept the bid from Rocky Mountain Fencing in the amount of $1,200. The motion carried with all in favor.

During parks and recreation budget discussion, the deteriorating playground equipment coating (which is cutting and tripping children) was raised as a liability concern. The Town Clerk recommended seeking a grant to fund a full replacement of the playground equipment, rather than trying to spot-repair the current structure, and the council agreed both options should be explored.

7.4.a. July 4th Celebration

The council reviewed plans for the Fourth of July celebration. The fire department will provide breakfast, and a volunteer is still needed to cook hot dogs for lunch.A free car show at the south end of town is planned. Due to past over-ordering, the council agreed to order a limited number of T-shirts with a single design, with the option to reorder for the 24th of July if they sell well.

7.5 Grants-

Ryker Ogden reported that the town has submitted a CIB (CIP) funding application for approximately $1.65–$1.7 million. The proposed project includes construction of a 200,000-gallon water storage tank on BLM property and installation of an 8-inch water line on 100 West to create a loop and improve pressure and fire flow. Council members also discussed that, if the CIB funding is approved, it might be possible to leverage that funding or additional sources to help pay for radio-read water meters.

7.6 Planning & Zoning Commission

7.6.a. Riggs property zone change

The council discussed a proposed zone change for property owned by Russ Riggs along the frontage road where the planning and zoning commission met. Russ explained he owns about 74 acres there and is likely to lose some ground to the upcoming UDOT road project. To simplify future development, he requested that the entire 74 acres be zoned commercial now, rather than rezoning small pieces later if any portion is sold or subdivided. Planning and zoning had reviewed the request and expressed no objection to making the full frontage area commercial. The council discussed potential tax implications and noted that any future sale of portions would still require subdivision approval, but there were no concerns raised about the commercial zoning, and the zoning change was approved.

7.6.b. Rudolph Property

The council briefly discussed future plans for the Rudolph property across the road from Russ Riggs' parcel. It was noted that Mr. Rudolph has passed away and Mrs. Rudolph now has a fixed-up trailer on the property. She intends to divide the property into two lots, with the front portion rezoned to commercial so it can be sold for a business use, allowing her to live off the proceeds from that sale. The council noted that there will need to be an easement created for access, and Councilor Riggs indicated she cannot rely on the existing access without proper permission. The council was informed that a formal proposal and action on this subdivision and zone change is expected to come next month.

7.7 Cemetery

7.7.a. Prairie Dogs

Mayor Kerry Barney reported ongoing problems with prairie dogs in the cemetery, noting that trapping has already removed over 50 animals from inside the cemetery and adjacent areas but that burrows continue to re-appear. Holes were recently filled, and within a few days several new holes were observed. The mayor explained this is part of documenting the density of prairie dogs in and around the cemetery in order to seek permission for additional control methods, because simply trapping could potentially cost very large sums without resolving the problem.

The council emphasized the importance of protecting gravesites and maintaining the cemetery, and the mayor outlined the immediate plan to fill all holes again on Monday, then have the trapper return Monday night or Tuesday to obtain a more accurate count and recommend next steps.

8.1 Public Input

9. Unfinished or New Business

10. Adjournment

Councilor Riggs motioned to adjourn and Councilor Howard 2nd the motion, the meeting was adjourned at 8:55pm