

October 16, 2024

Town council present: Mayor Kerry Barney, Duane Barnhurst, Kurt Sawyer and Janell Barney

Staff present: Jacie Torgersen & Tyler Mendenhall

Public present: Gary Goble, Ryker Steglich from Sunrise Engineering, Dallas & Sara Barnhurst and Tyler Mackaben.

1. Meeting Called to Order

Mayor Barney welcomed everyone to the meeting and offered the opening prayer and led those present in the pledge. The meeting began at 7pm.

2. Approval of September 18, 2024 Minutes

Councilor Barney motioned to approve the minutes and Mayor Barney 2nd the motion, the vote was unanimous.

3. Review September Invoices, checks & financial report/budget

Councilor Barnhurst motioned to approve the September expenditures and Councilor Barney 2nd the motion, the vote was unanimous.

4. Public Hearings

4.1 Subdivision Ordinance Amendments

Mr. Steglich did do some checking on questions that were asked last time at the meeting and a subdivision application does not need to happen before a zone change. Town councils can make an approval of a zone change conditional on subdivision approval.

5. Petitions, Remonstrations and Communications

5.1 Kimball & Roberts Financial Statement 2024

Councilor Sawyer motioned to approve the financial statement and Councilor Barney 2nd the motion, the vote was unanimous.

5.2 Lease/Sale of Blackburn Propane Property

Blackburn has a 5-year lease of the property and the lease will be up in May 2025. They currently pay \$750/month for their lease. Councilor Sawyer feels like the town could make some good money on selling the property. Councilor Barnhurst suggested splitting the property in half and keeping some to use for a park/restroom area and selling a portion of it. The property would have to be put up to bid if the town decided to sell it. Some members don't feel like an industrial area is the best thing for visitors to see as they come into town from the south. Dallas Barnhurst and Tyler Mackaben would like to see the town keep the property and use it for something else.

5.3 Hourly Rate for town backhoe operator

Councilor Sawyer motioned to pay \$25/hour to whoever operates the town backhoe and Councilor Barnhurst 2nd the motion. The same rate will be paid to town employees for manual labor or someone using town equipment.

5.4 Town maintenance position or town employee hourly wages

Mayor Barney would like the council to consider hiring a town maintenance person. This person could do roads, parks, some with the water system, possibly the cemetery, help with fire and whatever else the town needed done. It was discussed whether this could be a full time or part time position and whether this position would be paid hourly or salary. The town does not have any full-time employees right now and everyone is paid a set amount each month. Someone would have to be in charge of monitoring and tracking this employee and the work that they are doing. It was also suggested that the town maintenance person have a CDL or know how to operate the town's equipment. The council also discussed whether they would keep Russ Torgersen and have the maintenance person do items on top of what he does or replace him with the new position. Mayor Barney will talk to Russ Torgersen about what he does and the number of hours he puts in. Jacie Torgersen will get some more information from other communities who have a town maintenance position, how much they pay and how it works for them.

5.5 Capital Projects Inventory

Roger Carter is helping the town with their capital projects inventory. He feels like this is the best way for communities to have grant opportunities. Jacie Torgersen has been working on this and gave each council member their information for each assignment that they have. The capital projects inventory is for 3-5 years. Jacie asked the council members to review them and get the information/projects that they want listed on it back to her in the next two weeks.

5.6 Resort Tax

The town council had a work meeting with many of the business owners in town to discuss the resort tax. All of the business owners were in favor of the resort tax as long as the town has a plan of how they are going to use the money. The estimated amount that the town would get from this tax is \$40,000. The town does qualify as a resort town. The maximum amount of tax that can be charged for this is 1.1%. The council would like to go ahead and have the resort tax in ordinance form to be adopted next month.

6. Ordinances

6.1 Ordinance 2024-10 Subdivision Amendment

Councilor Sawyer motioned to approve 2021-10 Subdivision amendment and Councilor Barnhurst 2nd the motion, the vote was unanimous.

7. Report of Officers - boards - committees

7.1 Water Department - Water Usage

635,000 gallons of water was used from well #4 last month. The lead and copper survey is complete. Sunrise Engineering will be giving the town a GIS map with all the water connections on it.

7.1.b Water Savings/monthly transfer

Councilor Sawyer motioned to put \$600 a month into water savings and Councilor Barnhurst 2nd the motion, the vote was unanimous.

7.1.c Customer water deposit policy

The town currently has a policy requiring a \$250 residential water deposit and \$1000 water deposit for new customers. As the policy stands that amount is credited to the customer's water bill after a year. Jacie Torgersen wanted to know what happens if the customers move during that year time period. The council said that the deposit is not refundable and if the water account is not open for it to be credited to then the money will belong to the town. Jacie Torgersen will update this in the policy.

7.1.d Stand by fee policy

The town needs to further define the stand by fee. Right now, the stand by fee is being charged to lots that are vacant and lots that have homes on them. The fee needs to be further defined or the turn on/turn off fee needs to be put back in place that is equivalent to a years' worth of water. Jacie Torgersen will get some more information on this to discuss next month.

7.2 Fire Department

Jon Spendlove suggested giving the fire fighters an incentive for getting their 3 hours of training done each quarter. He asked if the \$5 fee could be waived on their water bills in return for completing their training. Jacie Torgersen checked with the auditors and they said that is something that is acceptable and the town could provide this discount for firefighters if the council chose to do so. If an individual is paid more than \$600 a year then they would need to be issued a 1099.

Tyler Mendenhall would like to see the fire department get some shirts for their members. Tyler Mackaben suggested offering more incentives to get people to volunteer for the department. He would like to see the town use some of the resort tax to give the fire fighters a stipend for their time. He suggested paying \$50/month or \$250/quarter to see if the town could get more people to volunteer to be a part of the department.

7.3 Road Department-

There is a stop sign down on 300 N going onto highway 89. The council feels that the stop sign is UDOT's responsibility.

7.4 Parks & Recreation-

7.4.a Halloween Party

There will be trunk or treat, pumpkin carving and a costume contest with prizes. Councilor Barney would like help setting up the building and decorating for the party and she will take care of the rest. There will be pulled pork sandwiches, drinks and chips for dinner.

7.5 Grants-

7.6 Planning & Zoning Commission

7.7 Cemetery

8. Public Input

9. Unfinished or New Business

The next meeting will be held on November 20, 2024.

10. Adjournment

The meeting adjourned at 9pm.

Jjt