



Payment Received On: _____
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## PROJECT APPROVAL FORM

### APPLICANT INFORMATION

Name(s) of Applicant(s): \_\_\_\_\_

Name of Business (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

### PROJECT TYPE

Residential

Commercial

Other: \_\_\_\_\_

### PROJECT INFORMATION

Project Address: \_\_\_\_\_

Proposed Development: \_\_\_\_\_

Proposed Structures or Buildings: \_\_\_\_\_

Current Zoning of Property: \_\_\_\_\_ Tax ID Number of Property: \_\_\_\_\_

Proposed Number of Units: \_\_\_\_\_ Estimated Water Demand: \_\_\_\_\_

**\*\*PLEASE INCLUDE ALL REQUIRED DOCUMENTATION ON PAGE 3 TO THIS APPLICATION\*\***

**(SOUTHWEST UTAH HEALTH APPROVAL LETTER, PLOT PLAN/SURVEY, ETC.)**

The Town of



## PROJECT APPROVAL FORM

### APPLICANT SIGNATORY

I hereby certify the above and foregoing information to be true and correct to the best of my knowledge, and that I am the current owner of record, or that I have attached hereto a notarized statement from the owner of record certifying his knowledge of my application for Subdivision, and my intended use of the property listed herein.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Applicant

### HATCH TOWN APPROVAL

Date of Issuance: \_\_\_\_\_

\_\_\_\_\_  
Planning Commission Chair



## PROJECT APPROVAL CHECKLIST

- The applicant shall **submit the Project Approval Application** to the Town for review.
- At a minimum, the project application shall include:
  - payment of all applicable fees** resulting from the application;
  - approval from the Southwest Utah Public Health Department** for the wastewater system;
  - estimated water demand** for the development (EDU's, acre feet, gallons per month, etc.);
  - current zoning** of the property;
  - a **plot plan or record of survey** showing proposed:
    - structures or buildings;
    - parking with dimensions of each stall or of total parking area;
    - setbacks to the property line and from other structures or buildings;
    - roads, easements or alleys;
    - utility lines (water, wastewater, power, gas, fiber, etc.); and
    - landscaping or open space, if applicable.
  - copy of master tax roll record to **prove no back taxes** are owed;
- After the building permit is approved by the Town, the applicant shall **submit the building permit application to the office of the Garfield County Building Official.**



## CONTACT INFORMATION

### GARFIELD COUNTY BUILDING INSPECTOR, JARED WOOLSEY

Office Address: 55 South Main, Panguitch, UT 84759 | Garfield County Courthouse | Building Department

Mailing Address: Jared Woolsey | Garfield County | P.O. Box 77, Panguitch, UT 84759

Email Address: [jared.woolsey@garfield.utah.gov](mailto:jared.woolsey@garfield.utah.gov)

Office Phone: (435) 676-1111

### HATCH TOWN

Office Address: Hatch Town Hall, 49 West Center Street, Hatch, UT 84735

Mailing Address: Hatch Town, P.O. Box 625, Hatch, UT 84735

Email Address: [hatchut@scinternet.net](mailto:hatchut@scinternet.net)

Office Phone: (435) 735-4364